



## United States Department of the Interior

BUREAU OF INDIAN EDUCATION  
Washington, D.C. 20240

MAY 03 2018

IN REPLY REFER TO:

### Memorandum

To: All Bureau of Indian Education Employees

From: Tony L. Dearman  
Director, Bureau of Indian Education

Subject: Commitment to BIE Schools Healthy and Safe Work Environments

The Bureau of Indian Education (BIE) is committed to providing safe and healthful work environments for our students and staff. As part of our commitment to the health and safety program, the BIE will develop a health and safety action plan, monitor goals and objectives, and ensure we are continually improving the program.

Providing safe and secure learning environments for our children rests with the support of each manager, supervisor, and employee. It is our responsibility to recognize the relationship between safe conditions and their impact on how we achieve our mission. Working together, we can create, promote, and maintain a healthy and safe working environment.

BIE's health and safety program will rely on these guiding principles:

1. Recognize safety as an integral part of BIE's decision making process in all schools.
2. Assess the risks of individual tasks to reduce possible health and safety incidents at our schools.
3. Identify, report, and correct hazardous conditions in our schools.
4. Provide training to all BIE employees to recognize potential hazardous situations and on the hazards of their assigned task(s).
5. Develop appropriate safety procedures.
6. Provide personnel, resources, and assistance to support the health and safety program.
7. Report health and safety issues and concerns without fear of reprisal.
8. Inform and provide periodic updates to students and staff on known hazards.

Let's embrace these essential guiding principles and respect one another's contributions to the health and well-being of our school environment.